UNIVERSITY OF SURREY

Academic Role Profile

Job Title:	Lecturer (B) in Law (Research and Teaching Track)

Responsible to:	Head of Department or Faculty

Responsible for:	Research staff employed on programmes and awards directed by the post holder. May have supervisory responsibility for other staff.

Job Summary and Purpose
To develop a personal research portfolio in line with the Faculty's research strategy, to teach at undergraduate and postgraduate level, and to participate in Faculty administration.

Main Responsibilities/Activities

To support the research activities of the Faculty by:

Developing the research activities of the Faculty by sustaining a personal research plan independently and/or in collaboration with others as part of a larger research team.

Managing and undertaking research activities in accordance with a specific project plan, and supervising and guiding the work of staff and research students on own specialist area.

Developing innovative research proposals (as a self-contained item or as part of a broader programme), identifying sources of funding, submitting funding bids, and gaining positive reviews for these. Planning the research to be undertaken.

Publishing original research in appropriate journals or other media, as appropriate.

Attending appropriate conferences for the purpose of disseminating research results or for personal development.

Sustaining and developing professional expertise and maintaining the requirements for registration with the appropriate body (*for academics with clinical links only*).

To support the teaching objectives of the Faculty by:

Developing new teaching methods and designing programme units, and taking responsibility for the quality of programme units.

Planning, delivering and critically reviewing a range of teaching and assessment activities including lectures.

Training and supervising of students (including research students) and acting as a tutor for industrial/professional training year students, according to own area of subject specialism.

Setting/marking programme work, practical sessions, supervisions, fieldwork and examinations according to own area of subject specialism, and providing appropriate feedback to students.

Taking part in activities such as validating and examining in relation to the University's associated institutions.

To undertake pastoral care of students

Using listening, interpersonal and pastoral care skills to deal with sensitive issues concerning students and provide support. Appreciating the needs of individual students and their circumstances. Acting as personal tutor and giving first line support. Referring students as appropriate to services providing further help.

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To engage in scholarship by:

Continually updating knowledge and understanding in the field or specialism. Extending, transforming and applying knowledge acquired from scholarship to teaching, research and appropriate external activities.

To contribute to the efficient management and administration of the Faculty by:

Performing such personal administrative duties throughout the Faculty as are recognised by the University as properly within the remit of the work of academic staff, as allocated by the Head of Faculty. Such duties may include Faculty co-ordinating roles, for example, running the process of admissions, examinations or teaching quality assessment.

Advising, supervising and giving guidance to other staff

Person Specification

The post holder must have:

An honours degree or an appropriate and equivalent professional qualification in a relevant subject

Normally a doctoral degree

Normally former experience of working as a lecturer

Evidence of administrative and organisational skills

Evidence of current research/scholarship at post-doctoral level or equivalent

Relationships and Contacts

The post holder will be a member of such Faculty Committees as may be relevant to their administrative duties, for example Faculty Board of Studies and Examination Board. New appointees will be assigned a senior colleague to guide their development and aid their integration into the Faculty and university. Research priorities will be agreed within the strategic framework of the research theme of which they are a member. Teaching and administrative duties will be allocated by the Head of Faculty, within the context of the teaching programmes agreed by the Faculty Learning and Teaching Committee or similar body.

Special Requirements

To be able to participate in residential field work, in the UK or overseas, according to own area of subject specialism.

The post holder is expected to work outside normal office hours as necessary.

All staff are expected to:

- Positively support equality of opportunity and equity of treatment to colleagues and students in accordance with the University of Surrey Equal Opportunities policy.

- Help maintain a safe working environment by:

  - Attending training in Health and Safety requirements as necessary, both on appointment and as changes in duties and techniques demand

  - Following local codes of safe working practices and the University of Surrey Health and Safety Policy

- Undertake such other duties within the scope of the post as may be requested by your Manager.

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Addendum

This document provides additional information relating to both specific aspects of the post/faculty and any post specific person specification criteria. The information contained within this document should always be read in conjunction with the accompanying generic Role Profile.

Job Title:	Lecturer B in Law (Research & Teaching) (1.0 FTE)

Background Information/Relationships

We seek to appoint a Lecturer or Senior Lecturer to a teaching and research position in any area of Law with a preference for research connected to some aspect of AI. The successful applicant will be expected to deliver teaching in core undergraduate modules and support will be given to develop the required pedagogical expertise. There is an expectation that the appointee will demonstrate exceptional research performance.

All applicants should have or be near to completion of a PhD or have equivalent research experience. There is an expectation that the appointee will have an exceptional research profile for their level as evidenced by outstanding publications, strong prospects for capturing research income, and the ability and interest to contribute excellent teaching.

Department:

The University of Surrey Law School is part of the Faculty of Arts, Business and Social Sciences. We are located in Guildford, 30 minutes by train from London Waterloo. We number 42 staff and are organized into three main research centres:

• The Surrey Centre for Law and Philosophy

• The Surrey Centre for International and Environmental Law

• The Surrey Law and Technology Hub

We have a thriving, competitive PhD programme, an LLM in Professional Legal Practice and offer undergraduate LLBs in Single Honours Law, Law and Criminology, Law and International Relations, and Law with Business. Reflecting our research interests we have, in addition, three undergraduate pathways in Philosophy Politics and Law, Law and Technology, and Environment and Sustainability.

We are committed to original, relevant scholarship, and to innovative, engaging teaching. The School was ranked 6th in the UK in REF 2021 for overall quality of research publications, 54% of which were assessed to be world leading (4*). We are a School with an international profile and outlook, and this is reflected in a 2026 Times Higher Education ranking of 68th in the world among Law Schools, 11th in the UK. Our ethos is a warm and collegial one that encourages reflection and engagement with research and pedagogy. Staff are given generous time to develop their interest in both aspects of academic life.

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Person Specification This section describes the sum total of knowledge, experience & competence required by the post holder that is necessary for standard acceptable performance in carrying out this role. This is in addition to the criteria contained within the accompanying generic Role Profile.	
Qualifications and Professional Memberships	**Essential/ Desirable**
Possession of or near completion of a PhD or equivalent research experience	E
Technical Competencies (Experience and Knowledge)	**Essential/ Desirable**
Experience in teaching compulsory undergraduate Law modules or potential to develop expertise in teaching the subject	E
Strong publication record with a track record of publishing in high quality journals or clear evidence of high potential to develop the same	E
Strong profile for research income bidding	D
Experience of performing an administrative role supporting academic provision	D
Excellent communication, inter-personal, and teamworking skills	E
Experience delivering high-quality teaching	D
Ability to provide student pastoral support	E

Key Responsibilities

This document is not designed to be a list of all tasks undertaken but an outline record of any faculty/post specific responsibilities (5 to 8 maximum). This should be read in conjunction with those contained within the accompanying generic Role Profile.

1. Make a significant contribution to the School and Faculty's strong research profile and external research funding.

2. Make a significant contribution to the undergraduate and postgraduate teaching programmes in the Law School.

3. Develop professional, industry and/or research partnerships with other UK institutions and internationally.

4. Participate in a range of School and University administration activities, as required.

N.B. The above list is not exhaustive.